

TERM II - VIVA
SCHEDULE & GUIDELINES FOR VIVA

Dear Parents

Warm greetings!

Thank you for the wholehearted support and cooperation during the unprecedented time of pandemic in conducting the online classes.

The VIVA for Classes 9 to 12 will commence from **Monday, 14 December 2020**.

Kindly adhere to the following instructions on all assessment days;

- **UNIFORM:** The student must attend all assessments in the regular school uniform. (New students who don't have school uniform are permitted to attend the Viva in any formal wear).
- **STATIONERY:** The student must keep ready at the work station, all required stationery and ruled foolscap paper required for the assessment.
- **Laptop/ Desktop Setting:** Students must keep their camera on and must be visible on screen throughout the Viva.
- **DEVICES:** Connectivity is of prime importance. Parents to ensure that the hotspot/backup power/data card/ completely charged laptop is kept ready for the days of assessments. No other electronic devices must be kept on the study table or in the room. Students are requested to use only laptops/desktops for the assessment.
- **LOGIN:** The students must log in to the session according to the scheduled timing sent by respective subject teachers. The assessment will be conducted for 10 minutes.
- **LOGGING OFF:** Once the subject teacher completes the Viva, the student is requested to logout.
- **Regular Classes will remain suspended during the assessment days.**

ASSESSMENT ALERT!

- In case a student faces a technical glitch or login issue before commencement or during the assessment, parents can WhatsApp the following teachers:

Class 9 - Ms Saumya (8904194054)

Class 10 - Ms Leena (9916616848)

Class 11 - Ms Nandini (9845307997)

Class 12A - Ms Sangeetha B S (9900853091)

Class 12B - Ms Preetha (9243507233)

We expect our students to observe exemplary behaviour during the assessments. Any unfair practice defeats the whole purpose of an assessment. Students are accountable for their performance. We trust that our students will work with sincerity and due diligence and maintain the highest standards of personal integrity.

We look forward to your continuous support and encouragement.....

All the Best for the VIVA assessment!

Best Wishes

Principal